San Diego State University

School of Nursing

General Body Meeting Minutes

Date: 9/09/19

Place: Park Blvd Suite

Time:

Attendance: Sarah Faucheux, Kristina Pope, Ashley Jackson, Tara King, Michael Taningco, Hannah Veneracion, Marcela Chappelle, Brandon Vinzon, Nikhita Malhotra, Tabitha Chua, Irene Ung, Hannah Peeler, Nikki Castro, Kasey Bethel, Carly Dion, Dr. Kristiana Cullum, Professor Concilio

Excused: Sarah Karp

Absent:

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| Board Member | Topic | Discussion | Action |
| President:  Sarah Faucheux | FNSO  CNSA  CHHS  Faculty meetings  UPC Rep  Reminders  Speaker Approval | Freshman Nursing Student Orientation 3:30   * Moving tables & merchandise - can anyone come early to help?   -3 people will come early   * BOD slides - please update by Thursday! * Jobs and Agenda * CNSA sponsored spot raffle - QR code   CNSA Convention - October 11-13 in Pomona, CA   * 13 responses (not including board) * Kasey, Michael, Hannah V, Hannah P, Irene, Sarah, Tara, Sarah K. * Funding - approve $2000 to send 8 people, 16 total   CHHS Rep   * Hannah V * Will also be opening this up to general membership   Tuesdays 1-3pm   * 9/24 * 10/22 * 11/19 * 12/10   Representatives: Nikhita, Sarah K, Kristina   * Tuesdays 10-12 * 9/24 * 10/22 * 11/19 * 12/10   Reminders   * Fall Events   -Add any you are planning to the calendar  -Still two more potential events: Chris Freeman (9/24,25,26) and The Price of Cancer (10/17, 10/24)   * One-on-Ones   I’ll send out another week of availability  Remi Mooney 9/23   * Approved   Leukemia & Lymphoma Society   * Light the Night Nov. 2nd | All BOD need to have slides updated for FNSO by 9/12  All BOD: Fill out availability for One-on-one with Sarah F |
| Vice President:  Kristina Pope | CNSA | CNSA   * Preslating to run for office * Awards * Member of the year * Faculty of the year * Star chapter * Outstanding website * Outstanding newsletter * Community health project * Breakthrough to nursing project |  |
| Treasurer:  Ashley Jackson | Need-to-know  Venmo  Accepting money  Where to find forms  Budget | BOD Banking Need- to- Knows  Check requests   * Fill out what you know, I will take care of the rest * Signed by Sarah, Dr. Cullum or myself * I must have an electronic copy before it is submitted to AS * Easiest is to give me the original copy to turn in * Receipts must be itemized * NO ALCOHOL * Receipts must only contain items purchased for SNA   Checks   * Made out to “Associated Students”   Venmo   * Talk to me before accepting venmo payments * Clear account first * Email screenshots of payments to me * Transfer money with free option * Write 1 check for deposit   Accepting money on behalf of SNA   * Do not accept money unless delegated by Sarah, Dr. Cullum, or myself (ie. fundraising and VP have prior approval for merchandise and supply kits)   Forms are found:   * AS banking website * Google Drive   Budget   * Review of budget to be voted on * Budget is currently negative * Include NSO Budget for next year * Where to Cut Money * Please try to keep spending to a minimum * Use supplies SNA already has before buying more * Look for donations * National Convention- Funding * The more money saved, the more people we can fund :)   Vote on Budget Friday | Friday BOD needs to vote on budget |
| Secretary:  Sarah Karp | Absent | Absent |  |
| Communications Director:  Kasey Bethel | Updates | Google docs updated for blast   * Tues 6pm   How to Join tab on website now!  Global Initiatives - work with me on study abroad tab in resources  M&M - work with me on mentor resources tab? | BOD have email blast information sent in by 9/10 at 6pm |
| Legislative Directors:  Tara King | Cohort Rep | Cohort Representative election   * Ways to announce elected representatives (GroupMe and Skills Lab) → spotlight on Instagram, see about setting up emails for Reps. * Check that certificates will still be offered to Cohort Representatives → approved * See who is available to help conduct interviews (need Legislative and two other Board members) * Find a way to communicate with the freshmen → send to Peter, contact Olga, mention at FSO |  |
| Community Health Directors:  Michael Taningco & Hannah Veneracion | Updates | * Community Health Meeting Poll * redeem summer volunteer hrs for cord points |  |
| Membership/Mentorship Director:  Irene Ung & Hannah Peeler | Bonfire | Bonfire   * Volunteer to carpool? (5) * Volunteer to reserve pit for bonfire on 9/13? * Kasey’s friend will do this * 3 cord points for the people who go to save a spot |  |
| Fundraising:  Nikhita Malhotra & Tabitha Chua | Updates | Will have a fundraiser set up by next meeting is our goal  Information about designing a t shirt |  |
| Global Initiatives Directors:  Nikki Castro | Med/Spanish  Co-director | Medical Spanish:   * October 14, 28; November 11, 25 in Pride Suite   Co-director vote   * Fernando is the new co-director |  |
| BTN Directors:  Marcela Chappelle & Brandon Vinzon | HS presentation  Girl Scouts | A lot of requests for High School Presentations!   * Some are close, and we’re hoping to give that information out ASAP! * Others are really far ahead in the semester → We want to offer video/digital conferences for outreach to schools to far to drive. @Concilio, any suggestions, feedback, or ideas on how to conduct these? * Sign up form is ready to go once we get confirmed dates * 2 cord points   Girl Scouts   * Sign up form is ready * 2 cord points |  |
| Image of Nursing Director:  Carly Dion | YouTube    Live Well Aztecs | Youtube   * Goal: Highlight the cool things all of you are doing so we can hopefully increase participation in events in the years to come as well as give more insight into our program for prospective students * Kasey/I will attend as many events as we can to get film, if not can everyone agree to take lots of footage at their own events * Will have a google doc for any video ideas   Live Well Aztecs   * Tomorrow 11-3 |  |
| Faculty Advisors:  Dr. Kristiana Cullum |  |  |  |

Motion to adjourn the meeting at

**Respectfully submitted by Sarah Karp**