San Diego State University

School of Nursing

General Body Meeting Minutes

Date: 3/23/2020

Place: Zoom Meeting

Time: 1600-1800

Attendance: Sarah Karp, Tabitha Chua, Sarah Faucheux, Kasey Bethel, Marcela Chappelle, Brandon Vinzon, Michael Taningco, Hannah Veneracion, Irene Ung, Hannah Peeler, Fernando Garces, Nikhita Malholtra, Carly Dion, Tara King, Dr. Kristiana Cullum, Professor Concilio

Excused: Kristina Pope, Nikki Castro

Absent:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Board Member | Topic | | Discussion | Action |
| President:  Sarah Faucheux | Cord point  SNA and BRN  STT  CHHS  SDSU  ECRT | | Cord point requirement for graduating seniors   * Currently 34 points * Case by case basis for seniors not having enough points due to events being canceled * Send an email blast about contacting us if they are concerned about not getting enough cord points   SNA and BRN   * There was an email sent out from CNSA with a template on how to email/call representatives. We will be giving 1 cord point for doing this!   Sigma Theta Tau   * Human Trafficking Fall Program * LGBT panel planning has been stopped. In the fall STT will have a speaker talk about human trafficking.   CHHS   * We can still use their funds, it will just be a different process * More info about this will be sent out in an email * Award nominations still open - due March 27th at 4pm <https://docs.google.com/forms/d/e/1FAIpQLSftAKTOjD-JN_ZcIIpGapZiSqduj4wYJ50d4F0eetxDgfkZ2A/viewform>   SDSU   * AS Elections open today, open for a week * Candidates recorded videos on Daily Aztec Facebook * Vote on webportal * Carissa Fong is running!   Economic Crisis Response Team   * <https://docs.google.com/document/d/1p6RWssnS0zyl4BVjXiFaA6D8kwOXtOFpmYCW5i7Basg/edit> * Coronavirus grant- share in email blast * Food resources available as well | Sarah K. will add to the email blast about seniors emailing if they are concerned about not receiving enough cord points.  Sarah F. will include information on the Coronavirus grant in the email blast |
| Vice President:  Kristina Pope | absent | | absent |  |
| Treasurer:  Ashley Jackson | Check requests | | Check requests   * Please check your email/ GroupMe if you have not already. * Let me know if you will be spending anything for the rest of the semester. * Merchandise check request will be sent by Nikhita as soon as she gets the bill. | All BOD will contact Ashley if planning on spending any money.  Nikhita will send Ashley the check request as soon as she gets the bill for merchandise. |
| Secretary:  Sarah Karp | Updates | | Updates   * Wings and things- 1 cord point for signing up * Certificates will be replaced with e-certificates. Kasey and Dr. Cullum will help with finding the students emails if I cannot find them * Cord point deadline: April 30th |  |
| Communications Director:  Kasey Bethel | Cord point ideas  Vital Signs  Virtual Nursing Revealed  Email Blast | | Cord Point Ideas   * Survey sent out asking a question (something like “What I wish I knew before nursing school” or “the best lesson I’ve learned in nursing school”) and we collect answers (1 cord point per answer) and I make an article out of them for vital signs * For senior spotlight vital signs story? * Submit a picture also * Seniors submit pictures as a final farewell * Vital Signs Cover * I’m thinking maybe a collage * People can send in their favorite nursing photos and get 1 cord point   Vital Signs   * Article on COVID * Any takers? * Community health? * How COVID-19 has affected us as nursing students * Sarah K, Sarah F and Nikhita will write this * Tara will write an article on legislation and COVID-19 * Also, please remember to submit articles by April 6 * Submit article to SNA email, text Kasey ahead of time about what you are going to write about. * Senior Spotlight in Vital Signs? * I’m not sure where to go with it, but I feel like we need something special because we don’t have the spotlight. * Maybe they can tell favorite stories from nursing school and get points for submitting?   Virtual Nursing Revealed   * Could we do a virtual nursing revealed or zoom session/seminar for potential students? * Thinking of people looking at nursing schools and are being limited by not being able to see campus or talk to people * Not sure how to get the word out, but we could potentially find something? * Marcela tried to do this at the beginning of the year and it didn’t work out. Might be easier now. * Content is a lot of hands on, and may be hard to do online. * Possible forum where they can meet nursing students and find out more about the program (zoom forum?) * Similar to HS presentations * Reach out to the HS that were interested in NR and see if they would be interested in this * Can zoom, or record ahead of time for teachers to play in class   Email Blast   * CNSA email template for BRN * Will be sent out in the email blast * 1 cord point * Update the document by Tuesday night | BOD update the email blast by Tuesday night |
| Legislative Directors:  Tara King | Speech Night  Handoff  Bylaws | Speech Night   * Moved to be entirely online * Applicants will submit videos of their speeches * Two minutes long for individual * Four minutes long if co-running * Speeches will be linked with the voting form (Kasey will help with this) * Catering order has been canceled * April 4th- videos are due * April 6th – videos and voting link will be sent out to SNA members * April 13th- voting closes * Post about the election on Instagram and in the Instagram bio. * Global initiatives * Only has 1 applicant and is a 2 person position * 1 applicant wanted to switch from Image of nursing to this position, however we declined. * CNSA offers position to other positions that have a large amount of people applying * The board has decided that we will have a separate election for the second position at a later time.   Handoff   * Set up individual zoom meetings for the handoff   Bylaws   * We will vote on bylaws at a later time | | Carly will post about the election on the SNA Instagram |
| Community Health Directors:  Michael Taningco  Hannah Veneracion | Adopt-A-Senior | Adopt-A-Senior   * Event has been canceled * Will keep the art supplies for next year. * Will send a check request to Ashley for reimbursement | | Michael or Hannah will send Ashley a check request for the art supplies |
| Membership/Mentorship Director:  Irene Ung  Hannah Peeler | Membership Mix up  Certificates | | Membership Mix up   * Jessica Oatis purchased membership with us in Fall. Applications were sent to NSNA. Her application was not received so NSNA thought we overpaid. Without notifying us, they sent a refund to David, whose application we paid for to expedite him for CNSA Convention so $40 was lost. * We need to approve $40 so we can purchase Jessica’s membership ASAP.- approved * Reach out to David about the check. MM directors will reach out * Find out when it was sent out by NSNA so that he can check his bank statement for that month * How will he give the money? * Venmo   Certificates   * We will create e-certificates * 4 cord points for new mentors, 2 cord points for old mentors, and an additional 2 cord points for any additional mentees. | Irene or Hannah P. will reach out to David about his $40 check. |
| Fundraising:  Nikhita Malhotra  Tabitha Chua | Updates  Distribution | | Updates   * Spring merchandise orders and BOD stoles were sent in last week * Wings and things fundraiser canceled   Distribution of merchandise   * We still have a few weeks until the merchandise comes in, we can discuss this more in the future * For people still in town: bag merch individually for a quick pick up * For people who went home: SNA will mail the merchandise |  |
| Global Initiatives Directors:  Nikki Castro  Fernando Garces | Medical Spanish | | Medical Spanish   * Instructors are working up an online course and plan to share with students via email soon. * Have had 1 meeting so far, can catch up new people as requirements are attending ¾ meetings * Zoom meetings * Resend a sign-up sheet out, more people may be interested |  |
| BTN Directors:  Marcela Chappelle  Brandon Vinzon | Bathrooms | | Bathrooms   * The bathrooms for Nursing Revealed were never charged |  |
| Image of Nursing Director:  Carly Dion | YouTube  Q & A  Nurse appreciation week  TikTok | | YouTube   * The first YouTube video is up! * I have created a playlist with study abroad videos, student resources, day in my life, and other videos students have made * (Handbrake [free]): <https://handbrake.fr/> can compress videos * Let me know if you know of anyone who has videos they would like posted   Q&A   * Going to create a Q&A video soon (before May 1st) because nursing revealed and explore SDSU cancelled-- got a good amount of questions * Any topics good to cover? The questions I received from the Instagram poll listed here. * Also reached out to Peter and asked him what important info he usually puts in info session at Explore SDSU https://docs.google.com/document/d/1j33qQZLAafUle1ytz4jy8ZFg-cfZ3y\_DW2wB39slsWk/edit?usp=sharing * Topics to include: * Include community related topics as well: ex: hospitals we go to, study spots * Guaranteed classes as well as hospital commute * Accreditation * Have different people answer the questions * BTN will help with this   Nurse Appreciation Week   * Are we doing something to celebrate nurse appreciation week in May? Unsure how, as staff will not have access to boxes? I don’t think this is something we should completely skip even though COVID. Maybe I could reach out via email to each clinical professor’s group and have them come up with something like make a short video or virtual card to their professor? Just something simple to make them smile. But how about big lectures? Other staff? Have cohort reps from each cohort help? * Ideas: * E-cards * Submit thank you videos * One big video sent to all professors * Send in a pic holding thank you signs   TikTok   * Possibly make TikTok videos to reach a bigger audience |  |
| Faculty Advisors:  Dr. Kristiana Cullum  Professor Concilio | Updates | | Updates   * Pinning is still TBD * We will not be coming back for the rest of the semester * BRN still has not responded * List of candidates has been shared by Tara * Student Success Fee * Working on getting everyone refunded for flights * All flights should be canceled.   Interview   * If anyone wants a group or individual mock interview, please email Professor Concilio |  |

Motion to adjourn the meeting at 1800

**Respectfully submitted by Sarah Karp**