San Diego State University

School of Nursing

General Body Meeting Minutes

Date: 11/18/19

Place: Park Blvd Suite

Time: 1600-1706

Attendance: Sarah Karp, Tabitha Chua, Kristina Pope, Sarah Faucheux, Kasey Bethel, Marcela Chappelle, Brandon Vinzon, Michael Taningco, Hannah Veneracion, Irene Ung, Hannah Peeler, Nikki Castro, Fernando Garces, Carly Dion, Tara King, Dr.Kristiana Cullum, Professor Concilio

Excused: Nikhita Malhotra

Absent:

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| Board Member | Topic  | Discussion  | Action |
| President:Sarah Faucheux | NSNA CHHSSTTHoliday Party | SSF Proposal for NSNA Convention* Approved for $45,220!!! - attending award workshop tomorrow
* This will fund 30 students for: hotel for length of the convention Fly in on Tuesday Night 4/14, food, uber to and from the airport, and up to a $700 roundtrip flight
* Interest form in the works

CHHS* Meetings remaining: 11/20, 12/4
* Allot funds
* $88.48
* Carly will use this for the holiday party
* Process: fill out **AS** (not regular one!) check request and turn in to Reece, Claire in ED-154, or at council meetings
* <https://as.sdsu.edu/useruploads/files/forms/check_request.pdf>

Sigma Theta Tau Update* Mentor program, meeting representatives, community events, co-chairs for planning events together (representative from SNA and representative from STT), money request (not automatic- as needed per event. Will be voted on)

Holiday Party* Start time: 4:30pm
* We will start with a short general member meeting with senior spotlight!
 | Sarah F will create an interest form for NSNA convention |
| Vice President:Kristina Pope | No Report | No report |  |
| Treasurer:Ashley Jackson | BudgetVenmo |  Budget* Working on an updated budget to show what has been spent so far and the amount that we have left.

Venmo* Will be made using my credit card starting next semester
 |  |
| Secretary: Sarah Karp | Cord pointsThank-you cardsRoom Requests | Cord Points* Please send me a list of the names of people who participated in the following events and the amount of points they have earned:
* Disaster Drill
* Medical Spanish
* Rapid Response Night
* Committee meetings
* Mentorship
* Bonfire spot savers
* Operation Christmas Child

Thank-you cards* 100 cards for $45

Room Requests* When planning an event make sure to send me the information to reserve a room with at least 2 weeks notice:
* Date
* Amount of people
* Small description of the event
 | BOD will send Sarah K. lists of the members who should be receiving cord points from their events.Sarah K. will order 100 SNA “thank-you” cards |
| Communications Director:Kasey Bethel | Vital SignsHoliday Party | Vital Signs* Will be released at the holiday party
* Thank you to all who submitted

Holiday Party* Will be making a slideshow to play at the holiday party

Make sure to update the website list and email blast by 5pm Tuesday | All BOD have the website list and email blast updated by Tuesday 11/19 at 5pm |
| Legislative Directors:Tara King | Cohort RepStop the BleedVaping Event | Advertising Cohort Representatives * Carly will add them to the Instagram “highlights”
* We will have them make their own cohort rep email so they do not have to give our their personal information.
* If a BOD needs to get in contact with a cohort representative their contact information is shared in a google doc.

Stop the Bleed * Cristal is switching to night shift and has transferred communication to her manager
* Difficulty getting a room
* Aiming for January 28th, 29th or Feb 4th or 5th
* Budget vote for $60 for Pizza: approved
* 2 cord points

Possible Vaping Events for next sememster* Tabling/ information booth
* Possibly borrow smokers lungs from the anatomy lab
* Wheel/ jeopardy board with vaping facts
 | Carly will add the cohort representatives to the Instagram “highlights” |
| Community Health Directors:Michael TaningcoHannah Veneracion | CalpulliOCC | Calpulli Representative* Will be coming to the meeting tonight to discuss the services they provide.

Operation Christmas Child* Will make an announcement at the meeting to have people email us about their donations so they can get their cord points.
 |  |
| Membership/Mentorship Director:Irene Ung Hannah Peeler | MentorshipMembership | Mentorship* Mentorship proof is due by tomorrow

Membership* All paper applications have been sent in to NSNA (80 total)
* Budgeted expense was $3500. Cost $4080 because we had more sign ups (This also means more revenue). This technically puts us “over budget.”
* Can we move to approve additional $580 for our budget? This would just cover extra membership fee costs. We are on schedule with everything else.
* Vote: approved
 |  |
| Fundraising:Nikhita MalhotraTabitha Chua | Orders | Orders* All orders are in and have been sent to Chris
* May try to have the T-shirt design competition again next semester
* Tara will provide the information of the designer for the Students HEAL shirt.
 | Tara will get Tabitha and Nikhita the information for the person who designed the Students HEAL shirt. |
| Global Initiatives Directors:Nikki CastroFernado Garces | Study Abroad | Study Abroad Night* Still taking study abroad experience for Study Abroad Night

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| BTN Directors:Marcela ChappelleBrandon Vinzon | Upcoming events | Upcoming events:* Del Norte High School : Nursing Skills Wednesday 9:25-10:37
* Head to toe assessment
* Hoover High School: Sidewalk CPR 1:45-3:15
* Cord Points: 3
* Hands only CPR
* Mannequins and practice AED’s
* Grossmont HS Presentation : Nov 22 8:15-8:45
* Mental Health in Communities of Color
* TOMORROW! Tues, Nov. 19th; AH 3110 6-7pm
* Snacks and activities will be provided
 |  |
| Image of Nursing Director:Carly Dion | Holiday PartyVlog | Holiday Party* Christmas Pajama themed!
* Cookies
* Order from Vons or Costco
* Call ahead and ask for Christmas shaped cookies not decorated
* Badge Reels
* Plan for 80 people
* Will need hot glue guns (Sarah F, Kristina and Kasey will bring), hot glue gun glue
* Photobooth
* Hot Cocoa
* Packets/ powder
* Dr. Cullum has a water heater
* Last year we had 2-3 water kettles that we kept refilling
* Polaroid camera
* Carly and Kristina have cameras, will use money from the budget for film

Vlog* Will edit the first Vlog over Thanksgiving Break
* The second one will be with alumni. Will send out:
* SDSU SCHOOL OF NURSING ALUMNI! WE WANT TO HEAR FROM YOU! What have you been up to since nursing school? What advice do you have for new grads? What do you wish you would have known while still in nursing school? Send us a 10-50 second video telling us anything you think is cool or helpful. We want to feature you in a YouTube video.
* BOD reach out to alumni that you know
* Reach out to alumni faculty
 |  |
| Faculty Advisors:Dr. Kristiana Cullum | Add codeUniformWhat I wish I knew event | Add code* 1 unit NURS 499 (letter grade) is 29234

Uniform* Do we want to change them? How do the students feel about them and the venfor supplying them?
* Kasey will create a google doc to send out to the students

What I Wish I knew before clinicals* December 3rd
* Popcorn Bar:
* Costco
* Popcorn
* Chocolate chips
* Caramel chips
* Shredded coconut
* Pretzles
* Jelly beans
* Pumpkin pie
* Water
* Paper bowls
* Plastic spoons
* Plastic tablecloth
* Name badges
* Red for junior/senior
* Black for sophomores
* Small cups/med cups for candies and popcorn
 | All BOD sign up for the NURS 499 course 29234Kasey will create a google doc with questions about the current uniform and vendor. |

Motion to adjourn the meeting at 1706

**Respectfully submitted by Sarah Karp**