

### 3.19.18 CNSA Board Meeting Agenda

Welcome! Opening remarks:

- “I call this meeting to order at \_\_\_\_\_ on March 19, 2018.”

Icebreaker: Introductions

Report of the Board of Directors:

- President: Sheryl Warfield
  - CHHS
    - <https://docs.google.com/document/d/1FGy6OuB7T6R6suqqt7NkGMohgWS0lwugOF5k5ryE10w/edit?usp=sharing>
    - Funding closes tonight at 11:59PM
    - Awards
      - Is there a deserving **College of Health and Human Services instructor, staff member, club/club advisor, or fellow student who has helped make a difference in your life here at SDSU?** If so, I strongly encourage you to nominate them for one of the Health and Human Services College Council Awards. These awards go to the outstanding faculty, staff, and students of the CHHS. The nomination form and instructions can be found at: <https://goo.gl/forms/pThlcgTcqsmzaRWF2>
      - Nominations are due April 6, 2018. A simple form and a brief write-up on your nominee are the only requirements. If your nominee is selected for an award, you will both be invited to attend the CHHS Student Council Awards Banquet being held in late April
  - AAA Awards
    - Shout Out Katelyn
  - AS/SLL Room Reservations
    - Tuesdays: 1730-1930
    - Monday: 1600-1800

- AS Elections
  - We endorse Meegan Togatorop & Elevate SDSU
- Transition Materials
  - [https://drive.google.com/open?id=1D7OYhZhxclajopekwAB47ey0mRyt1\\_sf](https://drive.google.com/open?id=1D7OYhZhxclajopekwAB47ey0mRyt1_sf)
- Vice President: Katelyn Allen
  - Working on catering for elections
    - Subway ~\$384 for for 8 giant subs to feed 100 ppl
      - Cookie platters \$17.99 for 36 cookies ~\$54 for 3 platters
    - Burritos from Chipotle/Rubios ~\$500
    - **Corner bakery!**
- Treasurer: Hannah Segal
  - Check requests!
    - Current
      - Where Will Nursing Take You?
      - Explore
      - Snacks for 3/19 Meeting (\$40)
    - Future
      - Election Speech Night
      - Certificates
      - Nursing Appreciation Week
  - Purchase items for the end of the year if needed
    - Cords? Certificates?
- Secretary: Lauren Zepeda
  - What color cords do you already have
    - **Purple**
    - **White**
    - **Teal**
    - **Blue and white**
    - **Red and black**
    - **Royal and gold**
  - **Rooms? I can work on it over break**
  - **Last day April 12th to earn cord points**

- Give out cords on April 30th
- Legislative: Molly Shay
  - Found a free website for voting called "Election Runner"  
Seems more secure than Google Docs but will try it out more once we have the ballot
  - Thank you to Katelyn for offering to help with catering!  
Budget?
  - App to be sent out tonight:  
[https://docs.google.com/forms/d/e/1FAIpQLScEUgknlitNYSTVip\\_8NaMY6zMWSpASJhj6-rHYhLThdCHc51Q/viewform?c=0&w=1](https://docs.google.com/forms/d/e/1FAIpQLScEUgknlitNYSTVip_8NaMY6zMWSpASJhj6-rHYhLThdCHc51Q/viewform?c=0&w=1)
    - It will be \$30
    - Move Image under Explore SDSU
- Community Health: Blaise Owen & Abby Huun
  - Last day for diaper drive (over 1,000 so far)
  - MS walk
    - March 21st
  - A night to remember prom

**Volunteer Meal Program  
Reservation Form**



**Provide the following information. Your date will be confirmed by phone and/or e-mail:**

Group Name: \_\_\_\_\_ Total # of Volunteers \_\_\_\_\_  
 Dates Requested (provide 2-3 choices): \_\_\_\_\_  
 Meal Service Desired: Breakfast \_\_\_\_\_ Lunch: \_\_\_\_\_ Dinner: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

**Please choose ONE (1) option for preparing the meal:**

- \_\_\_\_\_ **Option #1:** \$500 monetary contribution/We supply all the food with YOUR Group assisting in all facets of the meal preparation, serving & clean up
- \_\_\_\_\_ **Option #2:** Bring food to prepare, serve & clean up
- \_\_\_\_\_ **Option #3:** Bring food prepared in a Health Department approved kitchen, serve & clean up

**Frequently Asked Questions**

1. **Is there a dress code?** Yes there is. We ask that no sandals and/or open-toe shoes or high heels of any kind be worn. With long hair, please wear hair in a ponytail or bun, and with short hair the use of hair nets or baseball caps are required, especially with the handling of food in any way, shape or form.
2. **What is the time requirement?** We request arrival 2 hours prior to the meal service start times for lunch and dinner; 1 hour prior for breakfast.
3. **When do we serve meals?** Breakfast: 7:00-8:30am, Lunch: 12noon-1:30pm, Dinner: 6:00-7:30pm
4. **How many volunteers are needed?** Past experience has shown that an ideal number is 6 to 16 adults. This can be discussed in detail with the Meal Program Coordinator.
5. **Is there an age requirement?** As we are a full-service meal establishment, no one under the age of 16 is allowed in the commercial kitchen or on the serving line.
6. **How many people will we be serving?** Breakfast ranges between 100-125 people and Lunch & Dinner between 150-175 people.
7. **Where do I park?** Parking structure under the RMH. **Carpooling is advised because we can only provide 10 \$4 discount parking vouchers per group.** Parking structure is free after 8:30pm and on weekends.
8. **Are there any food guidelines?** ALL food must be prepared and cooked at our facility (with the exception of food that's packaged and/or prepared from a Health Department approved establishment, such as COSTCO, supermarket, restaurant or catering facility).

- April 27th
    - Blaise will be there--with a sign in sheet
  - Serving Meal at Ronald McDonald
    - \$500 for food and we prep
    - Or get people to donate food
  - Started the Relay for Life team
- Breakthrough to Nursing: Marissa Isquierdo and Chelsea Arias
  - Did have to cancel committee meeting friday  
Hope to reschedule with new BOD
  - Explore SDSU  
Shout out to our board volunteers!  
Image of Nursing?
  - Final Girl Scouts was a success
    - Used two separate groups-worked well
- Fundraising: Sara Klein and Leah Safford
  - Pinning pre-orders going out tonight/tomorrow
    - Will be on facebook
    - Need to set a deadline! --April 2nd--
  - Who is working at pinning?
    - Leah's planning on being there
    - Let's only do pre pay
  - Yogurtland? How much money did we make?
    - Sarah will check
- Membership & Mentorship: Vyanna Ma & Haley Hunter
  - \$25 membership fees to submit to AS (from new 2 part membership fee)
  - Vyanna attended the ELNEC workshop series
    - Recap during meeting please
- Global Initiatives: Ann Marie Correa & Caroline Card
  - Hillel for Holistic Happy Hour? Second week of April?
  - April 12th
  - Juice bar
  - 1 cord point
- Communications Director: Nicole Perrin

- Reminder, vital signs articles due by 3/31
- New resource for website, nursing school advice  
Let me know if you have any other ideas  
Hopefully going to work on one for resumes and interviews over spring break
- CNSA favorite events:  
Community Health (ones with skills, Relay for life, Breast Cancer walk, Love your heart, senior olympics)  
New student orientation  
Holiday Party  
Fundraisers (especially yogurtland)  
BTN: Nursing Revealed and Girls Scout events  
Post-Grad Panel or events with advice
- Image of Nursing: Kara Nieders
  - Any suggestions for “Positive Image of Nursing” award this semester?
  - Working on VS article
  - Can I bring SON faculty Thank-You poster to speech night for people to sign? Cause I feel like a lot of people will be there... OR the transitional meeting? Which is better?
  - Submitted for NSNA award so we'll see!
- Faculty Advisor: Dr. Cullum
  - Dove

Missings: **Molly Shay**

Closing Remarks:

- “I adjourn this meeting at \_\_\_\_\_. Do I have a second?” “I second it.” “Meeting adjourned.”