San Diego State University

School of Nursing

General Body Meeting Minutes

Date: 09/08/2020

Place: Zoom Meeting

Time: 5:30pm

Attendance: Sarah Faucheux, Fernando Garces, Ashley Jackson, Hannah Veneracion, Michael Taningco, Andrea Lapuz, Kia Sartip, Julia Marie Andres, Brianna Hall, Kaelin Ayap, Alyssa Gines, Tommi Bowers, Alyssa Laske, JR Ortiz, Megan Johnston, Kasey Bethel, Danica Chun, Dr. Kristiana Cullum, Professor Concilio

Excused:

Absent:

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| Board Member | Topic  | Discussion  | Action |
| President:Sarah Faucheux | Freshman NSOMeeting SpeakersOffice HoursCNSA UpdatesNSNA UpdatesCHHS UpdatesExtra Note | Freshman New Student Orientation* Slide update reminder; 3:00 by Thursday
* Convention registration raffle x2
* Kahoot game and gift card give away
* 15-minute small group session. Can be done in singles or pairs of BOD. Will last from 1:10pm or 2:20. For Q&A and other resource slides

Meeting Speakers* Next meeting: Dr. Blanco (Department Chair of Spanish and Portuguese Language and Literatures)
* Speaking on the Spanish minor and its benefits
* Speaker line up will be updated on SNA fall calendar

Office Hours* Check the sign-up sheet shared on Google Drive
* Danica, Alyssa, Kaelin, Kasey look into fixing your SDSU/personal email for zoom account
* Question: Can we put zoom link on website and/or social media for easy access?
* Yes, the post will be made on Sunday/Monday when needed.

CNSA Updates* Award application deadline: September 18
* Outstanding newsletter, outstanding website, community health project, BTN project, member of the year, faculty of the year, star chapter, scholarships
* Convention (see schedule on CNSA website) registration opens September 15

NSNA Updates* Link shared if anyone is interested in donating to the Disaster relief fund or checking the Disaster Preparedness Guidelines
* Midyear Conference - group registration discount $15 off per person with groups of 20 or more
* Early bird deadline October 13
* BTN September Award: Breaking the Stigma: STD/STI (due 10/15)

CHHS Updates* Two nursing students on the college council board (Reece K and Rebecca J)
* Advisor, Jason, is getting his PhD!

Extra Note* Those with a Littman stethoscope can download a free learning app with your stethoscope serial number!
 | Board Directors (BOD) will update slides by Thursday 3:00pm.Danica, Alyssa, Kaelin, and Kasey will fix their email accounts for the Office Hour zooms.Kasey will make a post and announcement about the office hour zoom.BOD will look at the awards on CNSA website and fill out by the September 18 deadline.Julia and Brianna will look into the guidelines for the BTN September award. |
| Vice President:Fernando Garces | General Updates | Updates* Thank you for all the help with NSO!
* Supply kits all done. There may be some stragglers.
* Board Outreach - contact if you need help with anything
* Good luck this semester :)
 | BOD will contact Fernie if they need extra help with an event. |
| Treasurer:Ashley Jackson | Cash Payments | Cash Payments* No cash payments if possible because AS is not accepting cash deposits
* Encourage Venmo or check. Contact Ashley if cash is the only payment form that they can provide.
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| Secretary: Hannah Veneracion | Spring Cords | Spring Cords* Need a pickup location near SDSU
* Will work out a date that works best for everyone
 | Hannah will coordinate with Ashley about the pickup location. |
| Legislative Directors:Michael Taningco | Zoom Event | Zoom Event* Back-to-School Mindset Masterclass (9/12 @ 5pm)
* Topic: 5 growth mindsets to get back into the school mode
* 1 cord pt approved
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| Community Health Directors:Andrea Lapuz & Kia Sartip |  EventsProject | Events* Collaborating with Rady Relations on Dance Marathon board to create virtual cards to give to Rady patients
* 1 cord point – approved
* Still waiting to hear from Rady Children’s
* Opioid speaker - event hopefully in November

Project* Creating informational community health graphics for Instagram
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| BTN Directors:Julia Marie Andres & Brianna Hall  | High School PresentationsNotes | High School Presentations* 2 upcoming presentations, completed 1 presentation
* 1 high school presentation, 1 FACES VS presentation - reach out if you want to help with this event

Notes* Had a high school student reach out to us
* Having our first BTN meeting this Thursday – members will be able to work for a committee certificate
* Question: Can we make a highlight reel on Instagram for CNSA awards? – Yes, reach out to Kasey to work on topics
 | Julia and Brianna will reach out to Kasey to collaborate on a CNSA award highlight reel. |
| Fundraising:Kaelin Ayap & Alyssa Gines  | Fall 2020 OrdersNotes and Updates | Fall 2020 Orders* Will be releasing the form at general body meeting today
* Pre-order form is due Sept. 15 @ 11:59 pm!
* Same form will be given out during FNSO
* BOD prices were sent through GroupMe and email (Dr. Cullum and Professor Concilio)

Notes and Updates* Thank you to everyone who helped us design/pick the new T-shirt :)
* New merch: short sleeve, sweatpants, crewneck, hoodie, face masks
* Spring 2020 Orders are still not 100% complete. Some have not picked up their merch.
* Everyone was emailed.
* Next available pick up date is with Fall 2020 merch pick up
* We just did inventory and there’s a lot of old merchandise (tank tops, shirts, stickers, etc) - reach out if you want to do a giveaway
* Looking into possibly having a Krispy Kreme fundraiser - selling giftcards = 1 box of donuts
 | BOD interested in doing a giveaway will reach out to Kaelin and Alyssa for old merchandise. |
| Membership/Mentorship Director:Tommi Bowers & Alyssa Laske | UpdatesMentorship Program | Updates* Since NSO we’ve had 45 people join/renew their SNA memberships!
* We will continue to update the list after FNSO

Mentorship Program* We will be promoting the mentorship program (sign up due 9/25)
* Promoting on social media and email blasts
* Added requirement for mentors: attend one event with mentee per year
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| Global Initiatives Directors:JR Ortiz & Megan Johnston  | Medical SpanishStudy AbroadVirtual Global Education Fair | Medical Spanish* We plan on releasing the Fall Medical Spanish Interest Form at the general board meeting!

Study Abroad* Does anyone know if there’s still a graduation requirement for non-graduating students?
* It has only been waived for those graduating 2020-2021. Refer to your personal Health and Human Services advisor.

Virtual Global Education Fair Sept 2-11* Study abroad information resources
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| Communications Director: Kasey Bethel | Sticker ResponsesSelf-Care CampaignInstagram Highlight ReelsCommitteesNotes | Sticker Responses* What content do people want to see this semester? Resume workshop, COVID-19 info sessions (Maybe community health would want to make these infographics?)

Self-Care Campaign* Counseling and Psychological Services speaker could possibly come
* Resources and posts for people to refer to on how they can do self-care

Instagram Highlight Reels* If you want a weekly post or recurring engagement, let me know and we can get you your own highlight reel
* This is something great to work on with committees!
* Ideas for highlights include events being worked on or info on what your committee does
* NCLEX Preparation Reel: Creating a FAQ
* Question: Any other recommendations for resources/question banks I can use? Here you go: https://nurse.plus/

Committees* Question: If you have a committee, how do you want people to join it?
* There are outdated email lists on the website
* Everyone, please send me a synopsis of your committee and info/links on how to join

Notes* I made us a LinkTree to stay organized, so if you have sign up links or anything that needs to be added, let me know!
* Update the email blast sheet by Wednesday midnight.
* Question: Would you prefer if I delete after each email or leave it up for multiple announcements? - highlight recurring posts in a different color and the rest will be deleted
* Shoutout to Danica on her work on the letter writing campaign!
 | BOD will coordinate with Kasey if they want to create an Instagram highlight reel.BOD will send an updated synopsis of their committee and information/links on how to join. |
| Image of Nursing Director:Danica Chun  | GiveawaysCord Point Opportunities | Giveaways* Announcement will be made the Friday following the meeting, and winner chosen on Wednesday
* Prizes will be given/picked up by the next meeting. Consider how the prizes will be given.
* Giveaway 1: Includes a planner and a pack of pens
* Giveaway 2: SNA merch such as stickers, bag, and t-shirt
* Question: Since the campus is closed, would we be able to get this and when? – Professor Concilio can go to the cabinet. Coordinate with her, Alyssa, and Kaelin for getting the key
* Giveaway 3: Mask and hand sanitizer

Cord Point Opportunities* YouTube videos: 3 points for sending footage to be edited, 5 points for sending in a completed video
* Tik Toks: 1 cord point per video, Suggested idea to duet the upper and underclassmen to work together on a video (new hobbies or self-care tips, etc.)
* Instagram Stories: Mini informational presentations that cover nursing related topics like newborn jaundice, or head-to-toe assessment - condensed versions to save on a highlight reel
* Master list of nursing related topics or committee members can decide on a topic to cover
 | Danica will make a giveaway announcement the Friday following the meeting and announce the winner on the Wednesday.Danica will coordinate with Professor Concilio, Alyssa, and Kaelin to obtain the key for the merchandise cabinet. |
| Faculty Advisors:Dr. Kristiana Cullum | Event UpdatesConvention Funding | Event Updates* Mock Interview Virtual Workshop
* Question: Would it be better for this fall or plan for spring? - Both semesters would be great.
* Virtual Event: Opioid Crisis Speaker, Sandee Bach
* A board director can contact Dr. Kim if psych students can get credit for attending

Convention Funding* CNSA - coming up in 4 weeks, the funding must be submitted 3 weeks in advance
* Question: Will there be a registration fee? – CNSA is still deciding at the moment, will update
* NSNA midyear - end of October
 | BOD will contact Dr. Kim if psych students can get credit for attending.Kasey or JR will get an update on whether CNSA convention will have a registration fee. |

Motion to adjourn the meeting at 6:30

**Respectfully submitted by Hannah Veneracion**